



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, November 4, 2020

TIME: 6:00

LOCATION: Combined Locks Civic Center
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Chairman Al Leicht at 6:00pm
- B. Present:** Plan Commission members present – Leicht, Weyenberg, Vander Zanden, Mulry, and Maynard (arrived at 6:30pm). Commission members absent – Menting. Village staff present – Village Administrator Shampo-Giese, and DPW personnel Carney and Weyenberg. Also present – Trevor Frank of SEH.
- 1. Review and consider approval of minutes from previous meeting:** T. Mulry made a motion to approve the minutes as presented. J. Weyenberg seconded the motion, and it passed unanimously.
 - 2. Discuss and choose building materials for Van Zeeland Park Shelter:** Chairman Leicht and T. Frank provided a summary of the park shelter discussions to date. Additional roofing materials and siding materials were discussed. Samples of the materials will be available at the next meeting.
 - 3. Discuss plumbing and electrical needs for Van Zeeland Park:** Plumbing and electrical details were discussed at length. Decisions included: install porcelain sinks, install stainless steel bottle filler on east side of shelter, recess hose bibs in each bathroom and kitchen, install 16' wide serving window, install some exterior outlets, install dusk to dawn switch with a timer override, install LED lighting, use mostly recessed lighting, install one outlet in each bathroom, and extend conduit for future electrical needs.
 - 4. Schedule next meeting & discuss agenda items for next meeting:** The next meeting was scheduled for Wednesday, December 2 at 6:00pm and will include discussion about park shelter construction materials, garage door options and mechanicals plan.
 - 5. Adjourn:** C. Vander Zanden made a motion to adjourn the meeting at 7:40pm. J. Weyenberg seconded the motion, and it passed unanimously.